

April 25, 2014

To Whom It May Concern:

As a Business Analyst/Project Manager, I had the pleasure of working with Kathleen Hamilton for almost four years. During that time, I relied on her to provide materials in various media to support the systems that I was in charge of. Those materials included quick reference user guides, web-based training modules, and online help for web and windows based applications.

Kathleen's formal education in English also encouraged me to use her as a reference when crafting formal emails and other written communication to share with others—she was always eager and willing to help. Kathleen is also meticulous with a keen eye for details. All of these traits make her a valuable addition to any team.

Sincerely,

A handwritten signature in black ink, appearing to read "Michealle Lindo". The signature is fluid and cursive, with a large initial "M" and "L".

Michealle Lindo